

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
WORK SESSION, MONDAY, JANUARY 13, 2025, 8:30 a.m.  
REGULAR SESSION, TUESDAY, JANUARY 14, 2025, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session - December 9, 2024 & Regular Session - December 10, 2024

5. **Appointments**

- a. Valdosta Lowndes Development Authority

Documents:

[VALDOSTA LOWNDES DEVELOPMENT AUTHORITY -.PDF](#)

6. **Public Hearing**

- a. Beer, Wine & Liquor License - Brian Walker Of Beezy Bee, LLC, DBA Rum Runner, 3988 N. Valdosta Rd., Valdosta, GA

Documents:

[BEER, WINE AND LIQUOR LICENSE - BRIAN WALKER OF BEEZY BEE, LLC, DBA RUM RUNNER, 3988 N. VALDOSTA RD., VALDOSTA, GA.PDF](#)

7. **For Consideration**

- a. Budget Calendar For FY 2026 Operating Budget

Documents:

[BUDGET CALENDAR FOR FY 2026 OPERATING BUDGET.PDF](#)

- b. Beer And Wine License - Heather Louise Holmstrom Of Speedway, LLC, DBA Speedway Store # 42348 (1883), 2165 Old Clyattville Rd., Valdosta, GA

Documents:

[BEER AND WINE LICENSE - HEATHER LOUISE HOLMSTROM OF SPEEDWAY, LLC, DBA SPEEDWAY STORE 42348 \(1883\), 2165 OLD](#)

[CLYATTVILLE RD., VALDOSTA, GA.PDF](#)

c. Approval Of DA's Federal VOCA Grant Application Renewal

Documents:

[APPROVAL OF DISTRICT ATTORNEY FEDERAL VOCA GRANT APPLICATION RENEWAL.PDF](#)

d. Approval Of The Solicitor General's FY25 VOCA Grant Award

Documents:

[APPROVAL OF THE SOLICITOR GENERAL FY25 VOCA GRANT AWARD.PDF](#)

e. Coleman Road NW Paving And Drainage Improvements, P.I.0016279 Supplemental Agreement No. 1

Documents:

[COLEMAN ROAD NW PAVING AND DRAINAGE IMPROVEMENTS, P.I.0016279 SUPPLEMENTAL AGREEMENT NO. 1.PDF](#)

f. Emergency Repair - Lowndes County Fire Station #5

Documents:

[EMERGENCY REPAIR - LOWNDES COUNTY FIRE STATION 5.PDF](#)

g. 2025 Georgia Department Of Transportation Local Maintenance And Improvement Grant (LMIG) Application

Documents:

[2025 GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE AND IMPROVEMENT GRANT \(LMIG\) APPLICATION.PDF](#)

h. Lowndes County Local Bridge Replacement At Jumping Gully Road At Bevel Creek (0019937)

Documents:

[LOWNDES COUNTY LOCAL BRIDGE REPLACEMENT AT JUMPING GULLY ROAD AT BEVEL CREEK.PDF](#)

i. Union Road Lift Station Pump Replacement

Documents:

[UNION ROAD LIFT STATION PUMP REPLACEMENT.PDF](#)

j. GEFA Loan Modification

Documents:

[GEFA LOAN MODIFICATION.PDF](#)

k. GEFA Loan DWLSL2023097 For Lead Service Line Inventory

Documents:

[GEFA LOAN DWLSL2023097 FOR LEAD SERVICE LINE INVENTORY.PDF](#)

l. Amendment #1 To Windstream Build Agreement

Documents:

[AMENDMENT 1 TO WINDSTREAM BUILD AGREEMENT.PDF](#)

8. **Bid**

a. Bid For Six Compact SUV Vehicles For Multiple Departments

Documents:

[BID FOR SIX COMPACT SUV VEHICLES FOR MULTIPLE DEPARTMENTS.PDF](#)

9. **Reports - County Manager**

10. **Citizens Wishing To Be Heard-Please State Your Name And Address**

11. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Valdosta Lowndes Development Authority

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Appointing/Reappointing a Member

HISTORY, FACTS AND ISSUES: The term of Terri Lupo expired January 1, 2025. Ms. Lupo has expressed a desire to continue to serve. Mr. Robert Green and Mr. Brice Evans have also expressed an interest in serving.

OPTIONS: 1. Appoint/reappoint a member.  
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Paige Dukes

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Beer, Wine & Liquor License - Brian Walker of Beezy Bee, LLC, DBA Rum Runner, 3988 N. Valdosta Rd., Valdosta, GA

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Beer, Wine & Liquor License - Brian Walker of Beezy Bee, LLC, DBA Rum Runner, 3988 N. Valdosta Rd., Valdosta, GA

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HISTORY, FACTS AND ISSUES: Brian Walker of Beezy Bee, LLC, DBA Rum Runner, located at 3988 North Valdosta Road, is requesting a license for the sale of beer, wine and liquor for consumption on premises. This is due to a change in ownership. The ordinance and guidelines for approval of the license have been met and upon approval by the Board, the license shall be granted.

OPTIONS: 1. Approval of the Beer, Wine & Liquor License  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Budget Calendar for FY 2026 Operating Budget

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Budget Calendar for FY 2026 Operating Budget

HISTORY, FACTS AND ISSUES: Attached for your review is the proposed budget calendar for Fiscal Year 2026. Preparations have already begun and packages have already been sent to departments and outside agencies. The calendar is a guideline for the process and milestones leading up to the adoption of a final budget in June. The Board of Commissioners must adopt an operating budget by June 30, 2025.

OPTIONS: 1. Adopt the Budget Calendar as presented.  
2. Board's Pleasure

RECOMMENDED ACTION: Adopt

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Beer and Wine License - Heather Louise Holmstrom of  
Speedway, LLC, DBA Speedway Store # 42348 (1883), 2165 Old  
Clyattville Rd., Valdosta, GA

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Beer and Wine License - Heather Louise Holmstrom of  
Speedway, LLC, DBA Speedway Store # 42348 (1883), 2165 Old Clyattville Rd., Valdosta,  
GA

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HISTORY, FACTS AND ISSUES: Heather Louise Holmstrom of Speedway, LLC, DBA Speedway Store #42348  
(1883), located at 2165 Old Clyattville Rd., is requesting a license for the sale of beer and wine for  
consumption off premises. This is a new establishment. The ordinance and guidelines for approval of the  
license have been met and upon approval by the Board, the license shall be granted.

OPTIONS: 1. Approval of the Beer and Wine License  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Approval of DA's Federal VOCA Grant Application Renewal

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT: Zero Impact on County

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Approval of DA's Federal VOCA Grant Application  
Renewal

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HISTORY, FACTS AND ISSUES: The District Attorney's Office of the Southern Circuit has been a recipient of federal Victims of Crime Act (VOCA) funds since 1997. The VOCA funds, combined with the 5% victim fees, provide the financial support for the Victim Services provided by the DA to all five counties. The grant is funneled through Lowndes County, rather than all five counties, for simplification and efficiency purposes. This grant, along with the 5% funds, allows the DA to provide victim services utilizing funds paid by federal and state defendants and not taxpayers. Submission of the application is due in the PAC Office by January 31, 2025. We also request, for efficiency, that the Commission execute a letter authorizing the District Attorney to sign any and all future paperwork pertaining to this VOCA Continuation Grant. (Sample Letter Attached).

OPTIONS: 1. Approve VOCA Grant Application of the District Attorney  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: District Attorney

DEPARTMENT HEAD: Bradfield M. Shealy

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Approval of the Solicitor General's FY25 VOCA Grant Award

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT: \$33,232.00 Cash Match

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Approval of Solicitor General's FY25 VOCA Grant Award

HISTORY, FACTS AND ISSUES: The Solicitor-General's (SG) Office has been a recipient of the Federal Victims of Crime Act (VOCA) funds since 2014. This grant is vital in sustaining the Victim Services Program as it funds two of the SG's Victim Advocates. Although we received significant cuts in funding in the past, we will not be receiving any cuts this year. The Prosecuting Attorney's Council (PAC) has informed the SG's Office that the FY25 VOCA Award will be in the amount of \$75,020 which is the same amount as last year. The county would be required to provide a cash match of \$33,232.00, which is also the same amount as last year. The performance period for this grant runs from October 1, 2024-September 30, 2025. The SG's office requests the board's approval of the FY25 VOCA Grant Award and permission for the Chairman to sign all necessary documents to be included in the award packet.

- OPTIONS: 1. Approve Solicitor General's FY25 VOCA Grant Award  
2. Board's Pleasure

RECOMMENDED ACTION: Option 1

DEPARTMENT: Solicitor-General

DEPARTMENT HEAD: Justo C. Cabral, III

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Coleman Road NW Paving and Drainage Improvements,  
P.I.0016279 Supplemental Agreement No. 1

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT: \$1,300,000.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Coleman Road NW Paving and Drainage Improvements  
Supplemental Agreement

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HISTORY, FACTS AND ISSUES: The original agreement dated 04/28/2022 with the Georgia Department of Transportation has a "not to exceed amount" of \$2,300,000.00, for the Coleman Road NW Paving and Drainage Improvements. Staff has asked the Transportation Investment Act (TIA) office for an additional funding request to cover the cost difference between the actual cost of the project and the agreement amount. After reviewing the initial TIA budget, bid amount, and projected tax collections for TIA, the TIA office has agreed to provide additional funds of \$1,300,000.00, to cover the total cost of the project.

OPTIONS: 1. Approve Supplemental Agreement No. 1 and authorize the Chairman to sign the agreement.  
2. Redirect.

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Emergency Repair - Lowndes County Fire Station #5

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT: \$79,380.00

FUNDING SOURCE:

- Annual (Insurance)
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Emergency Repair - Lowndes County Fire Station #5

HISTORY, FACTS AND ISSUES: On November 6, 2024 Lowndes County received an abnormal rain event. Due to the rain event that occurred, Station #5 had a sewage backup of 3" in depth. Staff called in ServiceMaster Pro to clean the building, remove all items to include the millwork, flooring, 2' of drywall, and furniture. Staff has filed the claim with insurance and followed all procurement procedures. The insurance adjuster has been to the site for the inspection. Emergency purchases are those that are made to alleviate a situation in which there is a threat to health, welfare, or safety under certain conditions defined as an emergency by jurisdiction that does not allow time for normal, competitive purchasing procedures. For example, flooding, power outages or other natural disasters. Staff does anticipate insurance to cover the repair cost.

Staff worked with Kellerman Construction to obtain a proposal to complete the repairs at the station. Kellerman Construction proposed \$79,380.00.

Staff has issued a purchase order to Kellerman Construction for \$79,380.00. Materials have been ordered and work has started.

OPTIONS: 1. Approve the purchase order and authorize Kellerman Construction for the Emergency Repair.  
2. Redirect.

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: 2025 Georgia Department of Transportation Local  
Maintenance and Improvement Grant (LMIG) Application

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: 2025 LMIG Application

HISTORY, FACTS AND ISSUES: As a part of the Georgia Department of Transportation Local Maintenance and Improvement Grant Program, Lowndes County has been allocated \$1,366,958.46 for FY 2025. As a part of this grant program, Lowndes County will be responsible for a minimum 10% match in local funding, which is allocated in SPLOST VIII. The grant money is proposed to be used for resurfacing the roads listed in the attachment in the board packet.

OPTIONS: 1. Approve the Chairman to sign the 2025 LMIG application.  
2. Redirect.

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Lowndes County Local Bridge Replacement at Jumping  
Gully Road at Bevel Creek (0019937)

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT: \$50,000.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Bridge Replacement on Jumping Gully Road at Bevel  
Creek (0019937)

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HISTORY, FACTS AND ISSUES: The Georgia Department of Transportation (GDOT) has identified the bridge on Jumping Gully Road at Bevel Creek as a candidate for replacement in its Local Bridge Replacement Program (LOCBR). In the LOCBR program the department will fund preliminary engineering, utility coordination and reimbursement, construction, and a portion of the right of way phase. GDOT has designated the project as Tier 1 meaning Lowndes County would have a financial commitment of \$50,000.00. GDOT is asking for a response confirming support and the financial participation. Once GDOT receives a letter of support, a Memorandum of Agreement will be routed for approval.

OPTIONS: 1. Approve the Chairman to sign the letter as presented.  
2. Redirect.

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Union Road Lift Station Pump Replacement

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT: \$51,196.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Union Road Lift Station Pump Replacement.

HISTORY, FACTS AND ISSUES: The Union Road Lift Station is on the north end of the county serving Creekside West and Frank's Creek subdivisions. This is a duplex station with 45hp pumps. One of the pumps is in need of major repairs. The pump was pulled and sent to Xylem for repairs. After break down and evaluation the repair quote is \$45,761.60. The quote for a new replacement pump is \$51,196.00. Staff recommends approval to purchase the new replacement pump from Xylem for \$51,196.00.

OPTIONS: 1. Approve  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: GEFA Loan Modification

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: GEFA Loan Modification

HISTORY, FACTS AND ISSUES: Lowndes County received a loan from Georgia Environmental Finance Authority (GEFA) for a project to rehabilitate the sewer collection system and related appurtenances. This project has taken longer to complete than initially anticipated. After consulting with GEFA it was recommended that the loan be modified to extend the completion date to June 2026 for the manhole and lift station rehab. Staff recommends approval and authorize the Chairman to sign the modification documents.

OPTIONS: 1. Approve  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: GEFA Loan DWLSL2023097 for Lead Service Line Inventory

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT: \$635,000.00

FUNDING SOURCE:

- Annual
- Capital
- GEFA Loan
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: GEFA Loan DWLSL2023097 for Lead Service Line  
Inventory

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HISTORY, FACTS AND ISSUES: The Georgia Environmental Finance Authority (GEFA) offers funding through the Drinking Water State Revolving Fund, specifically for the lead service line inventory requirement. The lead service line inventory is a requirement from EPA and GA EPD for all public water systems. The loan can be used for engineering, administration, service line investigation and potholing, devices and equipment. Lowndes County has been approved for a \$635,000.00, loan with a 3.25% interest rate and a potential forgiveness of \$190,000.00, if all funds are used. Staff recommends approval and authorize the Chairman to sign the documents.

OPTIONS: 1. Approve  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Amendment #1 to Windstream Build Agreement

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT: \$0

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Amendment #1 to Windstream Build Agreement

HISTORY, FACTS AND ISSUES: On March 28, 2023, the County entered into a Build Agreement with Windstream Georgia Communications, LLC and Kinetic Fiber, LLC regarding the County's Broadband Expansion Infrastructure project. On May 17, 2023, the United States Treasury published an update to the State and Local Fiscal Recovery Fund Supplementary Broadband Guidance. The update by Treasury resulted in the Georgia Office of Planning and Budget amending the Terms and Conditions with the County to reflect the updated Treasury guidance and to designate the County's Broadband Infrastructure grant as a Fixed Amount Subaward. As the County serves as a pass-through entity in regard to this award, Amendment #1 to the Build Agreement passes the updated Treasury guidance and fixed amount subaward designation through to Windstream Georgia Communications, LLC and Kinetic Fiber, LLC.

Attached is the proposed Amendment #1 to the Build Agreement between the County and Windstream Georgia Communications, LLC and Kinetic Fiber, LLC, the executed Build Agreement between the County and Windstream Georgia Communications, LLC and Kinetic Fiber, LLC, and the Amended Broadband Infrastructure Award Terms and Conditions between the County and the Georgia Office of Planning and Budget.

OPTIONS: 1. Approve and authorize the Chairman to sign Amendment #1 to the Build Agreement as presented.  
2. Redirect.

RECOMMENDED ACTION: Option 1

DEPARTMENT: Finance

DEPARTMENT HEAD: Rachel Bowen

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Bid for Six Compact SUV Vehicles for Multiple Departments

DATE OF MEETING: January 14, 2025

Work  
Session/Regular  
Session

BUDGET IMPACT: \$160,122.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Bid for Six Compact SUV Vehicles for Multiple Departments

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HISTORY, FACTS AND ISSUES: Lowndes County solicited bids for six new compact SUVs for Public Works, Magistrate Court and Inspections. These vehicles will replace older vehicles. Lowndes County received three (3) bids that met specifications.

		Unit Cost	Total Amount
Cass Burch	Quitman, GA	\$26,687.00	\$160,122.00
Hardy Family Ford	Dallas, GA	\$31,384.00	\$188,304.00
Langdale Honda	Valdosta, GA	\$32,359.50	\$194,157.00

- OPTIONS: 1. Award the bid to Cass Burch.  
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: